

- Thank you for taking the time to register your secondary accounts with Metalworks.
 - To make sure we can process your application as efficiently as possible, please ensure all your details are completed in full.
 - The turnaround time for new secondary accounts will depend on the information supplied and response time of each contact listed.
 - Print, sign and mail this form to our office, or scan it and send it by email to onlineorders@metalworks.com.
- *Please note:** All required fields (designated with an * after the field name) in each section must be filled in before submitting.

PRIMARY ACCOUNT HOLDER INFORMATION

| | | |
|---------------|--------|--------|
| FULL NAME* | | TITLE* |
| COMPANY NAME* | | |
| EMAIL* | PHONE* | EXT |

SECONDARY ACCOUNT HOLDER INFORMATION (IF APPLICABLE)

| | | |
|------------|--------|-------|
| FULL NAME* | | TITLE |
| EMAIL* | PHONE* | EXT |

By checking this box, I allow Metalworks to show product pricing to this secondary account holder.

SECONDARY ACCOUNT HOLDER INFORMATION (IF APPLICABLE)

| | | |
|------------|--------|-------|
| FULL NAME* | | TITLE |
| EMAIL* | PHONE* | EXT |

By checking this box, I allow Metalworks to show product pricing to this secondary account holder.

SECONDARY ACCOUNT HOLDER INFORMATION (IF APPLICABLE)

| | | |
|------------|--------|-------|
| FULL NAME* | | TITLE |
| EMAIL* | PHONE* | EXT |

By checking this box, I allow Metalworks to show product pricing to this secondary account holder.

TERMS & CONDITIONS

1. All Management, owners and account holders (primary & secondary accounts) are prohibited from revealing or sharing product prices to anyone outside of their organization, including through screenshots, screen sharing, images, text messages, phone calls or any other form of written, verbal or pictorial communication;
2. Any breach of price sharing will result in the individual responsible, and their organization, having their online ordering privileges revoked and their account suspended;
3. All Management, owners and primary account holders are solely responsible for orders placed by secondary account holders as well as for the deactivation of secondary accounts in a timely manner;
4. Metalworks is not responsible in any way for unauthorized purchases made by secondary account holders;
5. All accounts will automatically be deactivated after 30 days of inactivity **or on credit hold**.
6. I agree to set up my secondary accounts and confirm that the information provided is correct to the best of my knowledge.

By checking this box, I agree to have read and understood the terms and conditions outlined above.

I consent to receive marketing communication from Metalworks HVAC Superstores, including updates about products and services, promotions, special offers, news and events.

FULL NAME

COMPANY SIGNING OFFICER SIGNATURE

| | | |
|-----|-----|-------|
| DD* | MM* | YYYY* |
|-----|-----|-------|